



Agenda and Minutes of General Assembly

12 July 2022

Invited

- Individual members of IALE-Europe, members of the national chapters with a group membership (Denmark, Germany, Italy, Portugal, UK)
- All other members of IALE and participants of the European Congress 2022 can participate as observer

Time and place

- Tuesday 12 July 17:00-19:00 CET
- Via Zoom

Participants: Andrzej Affeck (Poland), Werner Rolf (Germany), Veerle Van Eetvelde (Belgium), Agnieszka Latocha-Wites (Poland), Simona Gradinaru (Romania), Briony Norton (UK), Felix Herzog (Switzerland), Andrzej (unknown affiliation), Beatrice Schupbach (Switzerland), Beatriz Pierri Daunt (Spain), Davide Rizzo (France), Dora Francese (Italy), Emilio Padoa Schioppa (Italy), Federica Larcher (Italy), Flarcher (unknown affiliation), Franziska Mohr (Switzerland), Isabel Loupa Ramos (Portugal), Iztok Erjavec (Slovenia), James Milington (UK), Janez Pirnat (Slovenia), Jonathan Porter (UK), Leon Baruah (unknown affiliation), Maggie Roe (UK), Maria Zachwatowicz (Poland), Marianna (unknown affiliation), Markus Meyer (Germany), Nynke Sculp (The Netherlands), Paola Mairota (Italy), Rocio Perez Campagna (unknown affiliation), Sarah Scheiber (Malta), Stig Roar Svenningsen (Denmark), Teresa Pinto Correia (Portugal), Vasco Diogo (Switzerland), Wenche Dramstad (Norway), Felicia Akinyemi (Switzerland), Lina Maria Hoyos Rojas (Portugal), Gregor Levin (Denmark), Mykhailo Godzynskyi (unknown affiliation), Mostafa Shaaban (Germany), Mariusz Bockowski (Poland).

1. Welcome

Welcome to all the participants of the meeting of the General Assembly (GA) by Veerle van Eetveld, the president of IALE-Europe, and presentation of the agenda.

The standing Executive Committee prepared a report and presentation of the activity and financial report of the period September 2017 - July 2022 (i.e., since the election during the General Assembly in Gent, 2017).

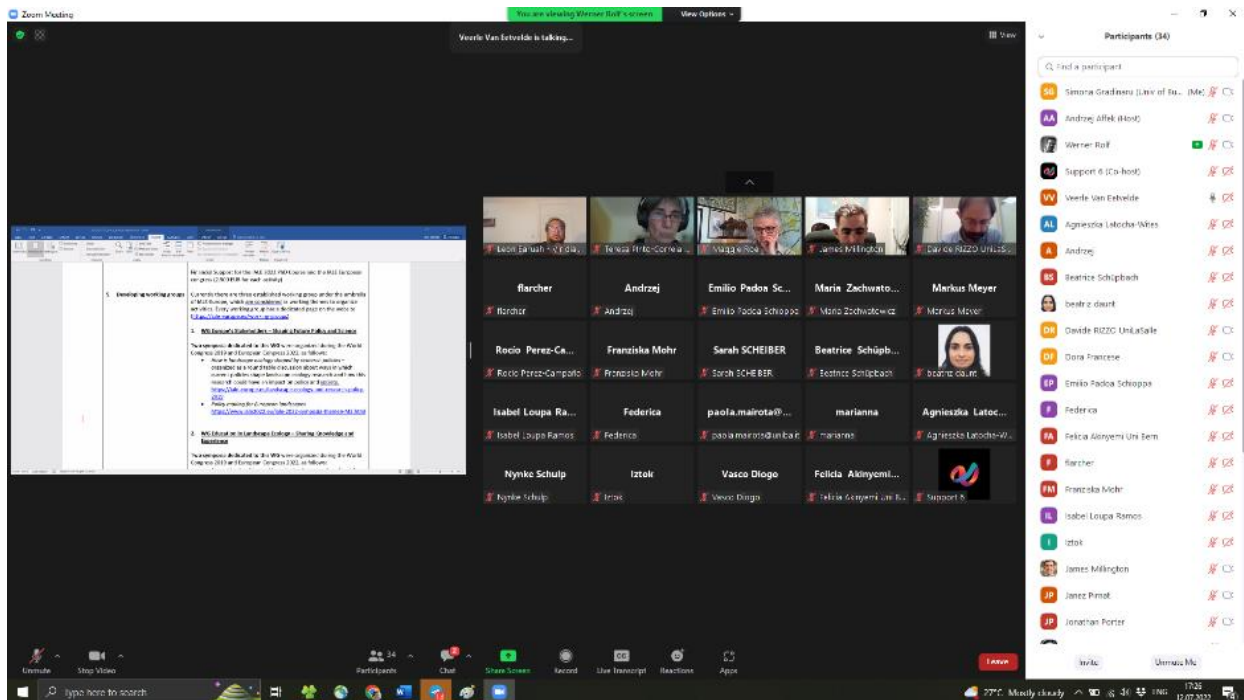
2. Report of the activities

Veerle van Eetvelde, as president of IALE-Europe, presented the activity report by starting with an overview of activities linked with the Action plan 2017-2021. The Action Plan put forward by the EC contained 11 objectives. For each of the 11 objectives, Veerle van Eetvelde explained what the EC has done, what changes to the initial action plan were put in place to accommodate the new situation driven by the COVID-19 pandemic (e.g., the initial self-organised early-career workshops proposed in the Action

plan was turned into a Young Researchers Webinar Series) and further information was added by EC members when needed. Furthermore, she explained the reason for postponing the IALE European Congress which took place in 2022 instead of 2021.

An overview of the other activities in which the EC of IALE-Europe was involved was also presented, including the (1) One-day IALE-Europe virtual event, the (2) relation with other European and national landscape related networks and (3) the participation in project proposals. All details are given by the Activity and Financial Report 2017-2022 as provided at the webpage <https://iale-europe.eu/general-assembly-and-statutes>

A presentation of the organisation of the Executive Committee was provided, explaining how the EC has functioned with its elected members during the 4+1 years of the mandate, respectively how daily communication was ensured, how the EC hold monthly online meetings and, when possible, physical meetings (which took place in 2018, 2019, 2020).



Screenshot of the presentation of Activity report

3. Financial report

Andrzej Affek, as treasurer of IALE-Europe, presented the financial report. The financial report reflects over the period since the last elections (at the European Congress in Ghent, 2017) until the day of the GA. A summary of the financial standing of the association is provided, explaining the income and expenses. The status of the membership (collective and individual) is provided. All details are given by the Activity and Financial Report 2017-2022 as provided at the webpage <https://iale-europe.eu/general-assembly-and-statutes>

Stig Roar Svenningsson, as the financial auditor, states he received all the documents and overview of both the bank account and PayPal account. He approved the financial report, supported with the statement of

the president of IALE-Europe that the report is correct. The activity and financial report were approved by the GA.

The screenshot shows a Zoom meeting with a presentation slide titled "3. Financial report IALE-Europe 2017-2022". The slide contains a table with the following data:

Income	2017-2022
Total	€ 28,111
Payments individual members	8532
Payments individual members	9659
IALE refund for early bird fees	458
Payments from the participants of the PhD courses	5548
IALE support to IALE 2022 Congress and PhD Course 2022	2013
Expenses	- € 16,276
PhD courses	9123
IALE membership fees	5203
IALE 2022 Congress	2910
Young Researchers' Pioneer Series, other workshops and meetings	481
Bank and PayPal fees	-752
Balance	€ 6,885

Below the table, it states: "Total assets as of 30 June 2022 (bank account, PayPal and cash): € 18,754" and "Upcoming payments: € 3750 (€ 2850 to IALE 2022 and € 900 to IALE World)".

The Zoom meeting interface shows a grid of participants, including names like Simona Gradina, Veerle Van Eetvelde, and others. The bottom of the screen shows the Windows taskbar with the date 12.07.2022 and time 18:06.

Screenshot of the presentation of financial report

4. Procedure of the elections 2022-2025

Veerle van Eetvelde, the president of IALE-Europe explained that the standard mandate of the Executive Committee is four years, elected during the General Assembly at the European Congress. An exception was made to accommodate the exceptional situation driven by the COVID-19 pandemic. It was explained that during 2021, after a thorough discussion and reflection between the Council representative of IALE-Europe, the Executive Committee of IALE-Europe and the Polish Organizing Committee of the IALE European Congress, a decision was made that the most appropriate situation is to organize the next General Assembly during the European Congress in 2022 and to postpone the elections. The statutes of IALE-Europe do not explain a procedure of postponing the meeting of the GA neither postponing the elections. To ensure the continuity of the daily follow-up of the organization towards the European Congress in 2022, the Council representative IALE-Europe, acting as the chair of the Nominating Committee, and the president of IALE-Europe proposed to exceptionally adapt the procedure due to the extraordinary situation. As a result, the current Executive Committee will have seated from September 2017 until the General Assembly in July 2022 to ensure the continuity of the daily follow-up of the organisation towards the European Congress in 2022. This information has also been discussed during the Open meeting with IALE-Europe members and national chapters on the 6 September 2021, when timing of elections was presented along with the preliminary activity and financial report (See <https://iale-europe.eu/one-day-virtual-event-6-september-2021>).

Considering this extraordinary situation, a proposal was made regarding the procedure of the elections of:

- the new Executive Committee (2022-2025)
- the new representative of IALE-Europe in de Council of IALE (2022-2025).

The procedure, corroborated to the statutes of IALE-Europe, was explain to the GA along with the changes of the specific regulations. According to the new procedure, elections are to be hold in autumn 2022, electronically. The new procedure was voted and approved by the GA.

The General Assembly decided on the following time schedule:

- 15 July 2022: The announcement of the election is sent, members who are on the membership list of IALE-Europe on this day are encouraged to participate in the formation and submission of candidate lists to the IALE-Europe Executive Committee as well as to nominate a representative for IALE-Europe in the IALE-Council to the nominating committee.
- 15 September 2022: Deadline for submitting lists of candidates for the Executive Committee and proposals for nomination should be sent to the chair of the nominating committee; nominations for the Representative to the Council of IALE to the Secretary General
- 1 October 2022: Launching of the electronic elections
- 15 October 2022: Announcement of the results by a newsflash and on the webpage of IALE-Europe.

The screenshot shows a Zoom meeting interface. On the left, a presentation slide titled "4. Procedure of the elections" is displayed. The slide content includes:

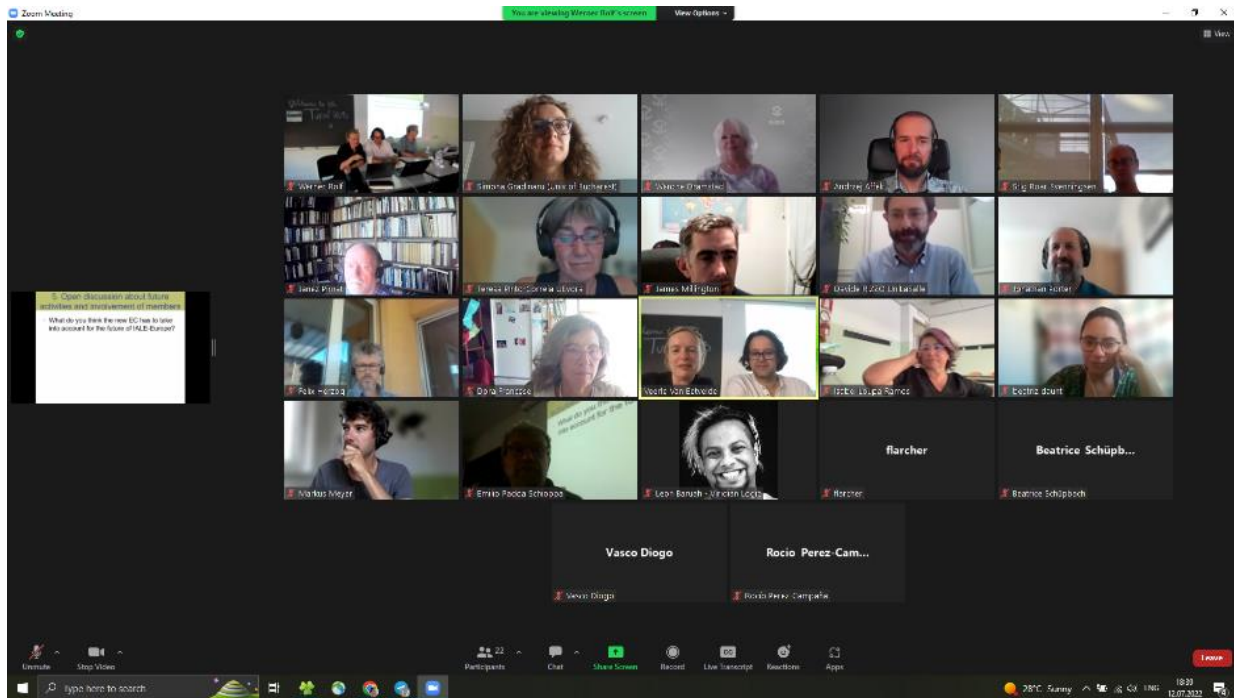
- Call for elections for
 - the new Executive Committee (2022-2025)
 - the new representative of IALE-Europe in de Council of IALE (2022-2025)
- According to the statutes:
 - Elections of the Executive Committee (EC) and representative in the Council
 - The elections are organized by a nominating committee (NC). The Nominating Committee, consisting of the elected representative in the Council of IALE and two other members of the IALE Council, elected of and among the Council Representatives as regional representatives of the Europe. The elected Representative for IALE-Europe shall serve as chair of the Nominating Committee (see Art. 19, 9(c)).
 - A call for nomination lists is distributed to all members at least three months before the scheduled GA (see Art. 19, 9(d)).
 - The nomination lists have to be sent to the chair of the NC two hours before the GA is scheduled (see Art. 19, 9(e)).
 - Elections can be organized electronically if the GA or NC decides. In that case, the electronic elections should be finalized no later than three months after the meeting of the GA (see Art. 19, 9(f)).

On the right side of the screen, a grid of participants is visible, including names like Simona Gradina, Veerle Van Ectv..., and others. The bottom of the screen shows the Zoom meeting controls and a Windows taskbar.

Screenshot of the presentation of the procedure of elections

5. Open discussion about future activities and involvement of members

An open discussion was held among the GA participants. The proposal of regional hubs for virtual participation at scientific events was put forward as an alternative when physical participation is not possible. At this part, the General Assembly also paid tribute to the great contribution of Bob Bunce, who passed away in April 2022 and was one of the founding fathers of IALE-Europe.



Screenshot of the open discussions